



**Village of Point Venture
Village Council Special
Workshop Meeting
April 25, 2019
@ 6:30 PM
555 Venture Blvd. S.
Point Venture, Texas**

*"Partnership with the community. Foster community pride.
Preserve and enhance the natural beauty of our environment"*

AGENDA

**In Point Venture, Travis County, Texas, commencing on April 25, 2019 @ 6:30 p.m.
To consider and act upon any lawful subject, which may come before it, including among others, the following:**

A. Items Opening Meeting

1. Call to order
2. Pledge
3. Roll Call

B. General Business and Action Items

1. Mayor's Comments
2. Council Workshop on fiscal year 2019 budget year to date
3. Old Business
 - a. Discuss and take action to approve purchase of mower and other lawn maintenance items.
4. New Business
 - a. Discuss and take action to choose employer provided medical health care plan through TML
 - b. Discuss and take action to set employee holiday schedule.
 - c. Discuss and take possible action on part-time (backup) ACO Employment.

C. Announcements/Closing Comments

D. Adjourn

Eric Love, Mayor – Village of Point

***The Village of Point Venture Council Meetings will follow Open Meeting Rules. Be advised that a quorum of the Travis County WCID Board of Directors may be present at these meetings.**

Village of Point Venture
Budget to Actual - Animal Control
 March YTD

	Oct '18 - Mar 19	Annual Budget
Ordinary Income/Expense		
Income		
Fines		
4105 · Pet Impounding Fee	0.00	100.00
4025 · Fines	0.00	200.00
4016 · Court Fines	0.00	0.00
Total Fines	0.00	300.00
Permits		
4110 · Pet Registration	893.00	1,500.00
Total Permits	893.00	1,500.00
Total Income	893.00	1,800.00
Gross Profit	893.00	1,800.00
Expense		
Maintenance and Repair		
6180 · Equipment & Supplies	0.00	1,720.00
6610 · Vehicle Maintenance	0.00	0.00
Total Maintenance and Repair	0.00	1,720.00
Professional Expenses		
Attorney		
6600 · Attorney Fees	210.00	50.00
6603 · Animal Control	0.00	0.00
Total Attorney	210.00	50.00
Total Professional Expenses	210.00	50.00
Education and Training		
6465 · Training/Schools	175.00	1,000.00
Total Education and Training	175.00	1,000.00
Animal Control Costs		
6396 · Animal Extraction	585.00	1,500.00
6370 · Dog Tags Blanks	128.60	
6397 · Rabies Testing Fees	0.00	1,500.00
6390 · Cat Program	0.00	0.00
6380 · Boarding	0.00	250.00
6385 · Food Supplies	37.54	200.00
6395 · Veterinarian Fees	0.00	400.00
Total Animal Control Costs	751.14	3,850.00
Administration Expenses		
General Office Expense		
6330 · Office Supplies & Equip	0.00	0.00
6335 · Postage	118.65	100.00
6575 · Miscellaneous	0.00	0.00
Total General Office Expense	118.65	100.00
Other General Expense		
6050 · Books and Publications	0.00	0.00
6577 · Uniforms	18.29	0.00

Village of Point Venture
Budget to Actual - Animal Control
 March YTD

	Oct '18 - Mar 19	Annual Budget
Total Other General Expense	18.29	0.00
Total Administration Expenses	136.94	100.00
Dues Fees and Subscriptions		
6160 · Court Fees	0.00	0.00
6165 · Dues/Memberships/Publications	56.99	0.00
6065 · Certification/Subscription	0.00	0.00
Total Dues Fees and Subscriptions	56.99	0.00
Contracted Services		
Interlocal Agreement		
6300 · Interlocal Agreements	1,024.98	8,250.00
6096 · Animal Control Contract Svcs	120.00	0.00
6101 · Administration	433.13	
Total Interlocal Agreement	1,578.11	8,250.00
Total Contracted Services	1,578.11	8,250.00
Bank related charges and fees		
6035 · Return Check	0.00	0.00
6040 · Service Charges	0.00	0.00
Total Bank related charges and fees	0.00	0.00
Travel		
6635 · Lodging	0.00	650.00
6640 · Mileage and Travel	2.76	0.00
6650 · Meals	0.00	300.00
Total Travel	2.76	950.00
Utilities		
6070 · Communications		
6080 · Telephone Service	117.54	720.00
Total 6070 · Communications	117.54	720.00
Total Utilities	117.54	720.00
Total Expense	3,028.48	16,640.00
Net Ordinary Income	-2,135.48	-14,840.00
Net Income	-2,135.48	-14,840.00

Village of Point Venture
Budget to Actual - Building Admin
 March YTD

	Oct '18 - Mar 19	Annual Budget
Ordinary Income/Expense		
Income		
Fines		
4025 · Fines	0.00	0.00
4016 · Court Fines	0.00	0.00
Total Fines	0.00	0.00
Inspection Fees		
4159 · BC Inspection Fee	9,060.00	16,170.00
4152 · BC Admin Fee	12,798.62	27,000.00
Total Inspection Fees	21,858.62	43,170.00
Permits		
4065 · Lot Clearing Permit	0.00	1,000.00
4095 · Building	3,376.00	3,600.00
4096 · FEMA	0.00	500.00
4100 · Remodel	840.00	500.00
Total Permits	4,216.00	5,600.00
Total Income	26,074.62	48,770.00
Gross Profit	26,074.62	48,770.00
Expense		
Professional Expenses		
Attorney		
6600 · Attorney Fees	0.00	1,000.00
6601 · Building	0.00	0.00
Total Attorney	0.00	1,000.00
Total Professional Expenses	0.00	1,000.00
Education and Training		
6465 · Training/Schools	0.00	500.00
Total Education and Training	0.00	500.00
Administration Expenses		
General Office Expense		
6330 · Office Supplies & Equip	177.30	
6335 · Postage	136.28	300.00
Total General Office Expense	313.58	300.00
Printing and Publication Expens		
6340 · Legal Notices and Filings	0.00	0.00
Total Printing and Publication Expens	0.00	0.00
Other General Expense		
6050 · Books and Publications	0.00	300.00
Total Other General Expense	0.00	300.00
Total Administration Expenses	313.58	600.00
Dues Fees and Subscriptions		
6165 · Dues/Memberships/Publications	100.00	0.00
6015 · Appraisal District Service Fees	0.00	0.00
6065 · Certification/Subscription	250.00	430.00

Village of Point Venture
Budget to Actual - Building Admin
 March YTD

	Oct '18 - Mar 19	Annual Budget
Total Dues Fees and Subscriptions	350.00	430.00
Contracted Services		
6095 · Contract Labor	0.00	0.00
Other Contracted Services		
6102 · Field	10,800.00	21,600.00
6056 · Inspection Fee	6,597.00	11,642.00
Total Other Contracted Services	17,397.00	33,242.00
Interlocal Agreement		
6300 · Interlocal Agreements	3,996.72	16,800.00
6101 · Administration	2,865.40	0.00
Total Interlocal Agreement	6,862.12	16,800.00
Total Contracted Services	24,259.12	50,042.00
Bank related charges and fees		
6040 · Service Charges	0.00	0.00
Total Bank related charges and fees	0.00	0.00
Travel		
6635 · Lodging	0.00	300.00
6640 · Mileage and Travel	0.00	150.00
6650 · Meals	0.00	150.00
Total Travel	0.00	600.00
Total Expense	24,922.70	53,172.00
Net Ordinary Income	1,151.92	-4,402.00
Net Income	1,151.92	-4,402.00

Village of Point Venture
Budget to Actual - Code Enforcement
 March YTD

	Oct '18 - Mar 19	Annual Budget
Ordinary Income/Expense		
Expense		
Professional Expenses		
Attorney		
6600 · Attorney Fees	0.00	3,000.00
6602 · CEO	0.00	0.00
Total Attorney	<u>0.00</u>	<u>3,000.00</u>
Total Professional Expenses	0.00	3,000.00
Education and Training		
6465 · Training/Schools	500.00	200.00
Total Education and Training	<u>500.00</u>	<u>200.00</u>
Administration Expenses		
Printing and Publication Expens		
6340 · Legal Notices and Filings	0.00	0.00
Total Printing and Publication Expens	<u>0.00</u>	<u>0.00</u>
Other General Expense		
6577 · Uniforms	0.00	0.00
Total Other General Expense	<u>0.00</u>	<u>0.00</u>
Total Administration Expenses	0.00	0.00
Dues Fees and Subscriptions		
6160 · Court Fees	124.40	1,000.00
6065 · Certification/Subscription	149.99	220.00
Total Dues Fees and Subscriptions	<u>274.39</u>	<u>1,220.00</u>
Contracted Services		
Interlocal Agreement		
6300 · Interlocal Agreements	2,157.24	11,500.00
6133 · Officer	0.00	0.00
6131 · Administration Charge	0.00	0.00
Total Interlocal Agreement	<u>2,157.24</u>	<u>11,500.00</u>
Total Contracted Services	2,157.24	11,500.00
Travel		
6635 · Lodging	0.00	600.00
6640 · Mileage and Travel	0.00	300.00
6650 · Meals	0.00	300.00
Total Travel	<u>0.00</u>	<u>1,200.00</u>
Total Expense	<u>2,931.63</u>	<u>17,120.00</u>
Net Ordinary Income	<u>-2,931.63</u>	<u>-17,120.00</u>
Net Income	<u><u>-2,931.63</u></u>	<u><u>-17,120.00</u></u>

Village of Point Venture
Budget to Actual - Emergency Mgmt
 March YTD

	Oct '18 - Mar 19	Annual Budget
Ordinary Income/Expense		
Expense		
Maintenance and Repair		
6180 · Equipment & Supplies	50.82	100.00
6610 · Vehicle Maintenance	366.83	300.00
Total Maintenance and Repair	417.65	400.00
Education and Training		
6465 · Training/Schools	0.00	500.00
Total Education and Training	0.00	500.00
Administration Expenses		
General Office Expense		
6651 · Emergency Fund	0.00	0.00
6575 · Miscellaneous	0.00	1,800.00
Total General Office Expense	0.00	1,800.00
Total Administration Expenses	0.00	1,800.00
Dues Fees and Subscriptions		
6065 · Certification/Subscription	39.57	
Total Dues Fees and Subscriptions	39.57	
Contracted Services		
Interlocal Agreement		
6440 · Mowing	0.00	0.00
Total Interlocal Agreement	0.00	0.00
Total Contracted Services	0.00	0.00
Travel		
6290 · Fuel	37.69	
6635 · Lodging	0.00	250.00
6640 · Mileage and Travel	0.00	500.00
6650 · Meals	0.00	120.00
Total Travel	37.69	870.00
Utilities		
6070 · Communications		
6080 · Telephone Service	0.00	0.00
6081 · TV/Internet Service	0.00	0.00
Total 6070 · Communications	0.00	0.00
Total Utilities	0.00	0.00
Total Expense	494.91	3,570.00
Net Ordinary Income	-494.91	-3,570.00
Net Income	-494.91	-3,570.00

Village of Point Venture
Budget to Actual - Fire House
 March YTD

	Oct '18 - Mar 19	Annual Budget
Ordinary Income/Expense		
Expense		
Maintenance and Repair		
6180 · Equipment & Supplies	71.99	
6605 · General Repairs/Maintenance	0.00	0.00
Total Maintenance and Repair	71.99	0.00
Insurance Expense		
6520 · Property/GL/WC Insurance	0.00	0.00
Total Insurance Expense	0.00	0.00
Administration Expenses		
Other General Expense		
6285 · Fire House Supplies	0.00	300.00
Total Other General Expense	0.00	300.00
Total Administration Expenses	0.00	300.00
Utilities		
6082 · Electric Expense	290.11	700.00
6070 · Communications		
6080 · Telephone Service	147.55	270.00
6081 · TV/Internet Service	103.59	255.00
Total 6070 · Communications	251.14	525.00
Total Utilities	541.25	1,225.00
Total Expense	613.24	1,525.00
Net Ordinary Income	-613.24	-1,525.00
Net Income	-613.24	-1,525.00

Village of Point Venture
Budget to Actual - Gen Admin
 March YTD

	Oct '18 - Mar 19	Annual Budget
Ordinary Income/Expense		
Income		
Franchise Fees		
4015 · Communication Franchise	0.00	0.00
4000 · Cable Franchise	0.00	0.00
Total Franchise Fees	0.00	0.00
Trash and Recycling Service		
4150 · Trash Service	0.00	0.00
4151 · Recycle Service	0.00	0.00
Total Trash and Recycling Service	0.00	0.00
Tax Income		
Property Taxes		
4125 · Current Year Taxes	22.13	
Total Property Taxes	22.13	
Total Tax Income	22.13	
Miscellaneous		
4080 · Records Request	0.00	0.00
Total Miscellaneous	0.00	0.00
Total Income	22.13	0.00
Gross Profit	22.13	0.00
Expense		
Capital Outlay		
6426 · Capital Gain/Loss	0.00	0.00
Total Capital Outlay	0.00	0.00
Maintenance and Repair		
6615 · Building	107.10	
6180 · Equipment & Supplies	97.75	1,500.00
6605 · General Repairs/Maintenance	290.62	0.00
6325 · Office Equipment Repair	0.00	250.00
6450 · Signs & Repairs	0.00	0.00
6610 · Vehicle Maintenance	10.25	500.00
Total Maintenance and Repair	505.72	2,250.00
Trash and Other Muni Expense		
6172 · Brush Removal/Grinding	0.00	0.00
Total Trash and Other Muni Expense	0.00	0.00
Professional Expenses		
Attorney		
6600 · Attorney Fees	279.40	3,500.00
6604 · General Administration	0.00	0.00
Total Attorney	279.40	3,500.00
6590 · Audit	0.00	5,100.00
Total Professional Expenses	279.40	8,600.00
Education and Training		
6465 · Training/Schools	521.43	3,000.00

Village of Point Venture
Budget to Actual - Gen Admin
 March YTD

	Oct '18 - Mar 19	Annual Budget
Total Education and Training	521.43	3,000.00
Insurance Expense		
6520 · Property/GL/WC Insurance	7,177.66	8,120.00
6045 · Treasurer Bond	400.00	0.00
Total Insurance Expense	7,577.66	8,120.00
Administration Expenses		
General Office Expense		
6332 · Furniture & Fixtures	1,893.95	
6330 · Office Supplies & Equip	5,239.29	3,000.00
6335 · Postage	96.50	300.00
6575 · Miscellaneous	29.95	0.00
6576 · Discretionary	261.28	500.00
Total General Office Expense	7,520.97	3,800.00
Printing and Publication Expens		
6340 · Legal Notices and Filings	0.00	2,000.00
Total Printing and Publication Expens	0.00	2,000.00
Other General Expense		
6050 · Books and Publications	24.50	500.00
6500 · Election Expense	0.00	2,000.00
6098 · National Night Out	0.00	0.00
6577 · Uniforms	16.52	
Total Other General Expense	41.02	2,500.00
Total Administration Expenses	7,561.99	8,300.00
Dues Fees and Subscriptions		
6485 · TravisCounty Tax Collection Fee	0.00	1,800.00
6165 · Dues/Memberships/Publications	959.00	5,000.00
6015 · Appraisal District Service Fees	585.80	0.00
6065 · Certification/Subscription	-587.86	2,000.00
Total Dues Fees and Subscriptions	956.94	8,800.00
Contracted Services		
Other Contracted Services		
6345 · Admin Staff	0.00	30,000.00
6097 · Accounting Services	5,110.00	17,000.00
Total Other Contracted Services	5,110.00	47,000.00
Interlocal Agreement		
6300 · Interlocal Agreements	5,674.98	27,000.00
6145 · Secretrial Staff	0.00	0.00
6101 · Administration	303.75	
Interlocal Agreement - Other	0.00	0.00
Total Interlocal Agreement	5,978.73	27,000.00
Total Contracted Services	11,088.73	74,000.00
Wages, Benefits and Payroll Exp		
6700 · Salaries	2,646.00	
6730 · P/R Tax Expense	289.74	

Village of Point Venture
Budget to Actual - Gen Admin
 March YTD

	Oct '18 - Mar 19	Annual Budget
6675 · Payroll Expenses	0.00	
Total Wages, Benefits and Payroll Exp	2,935.74	
Bank related charges and fees		
6030 · Check Order	0.00	0.00
6040 · Service Charges	36.90	250.00
Total Bank related charges and fees	36.90	250.00
Travel		
6290 · Fuel	72.47	
6635 · Lodging	0.00	1,200.00
6640 · Mileage and Travel	21.65	1,000.00
6650 · Meals	0.00	600.00
Total Travel	94.12	2,800.00
Utilities		
6070 · Communications		
6078 · Mobile Application	0.00	0.00
6080 · Telephone Service	340.61	2,200.00
6081 · TV/Internet Service	0.00	150.00
Total 6070 · Communications	340.61	2,350.00
Total Utilities	340.61	2,350.00
Total Expense	31,899.24	118,470.00
Net Ordinary Income	-31,877.11	-118,470.00
Net Income	-31,877.11	-118,470.00

Village of Point Venture
Budget to Actual - Public Works
 March YTD

	Oct '18 - Mar 19	Annual Budget
Ordinary Income/Expense		
Income		
Trash and Recycling Service		
4150 · Trash Service	85,674.62	180,410.00
4151 · Recycle Service	17,343.85	22,912.40
Total Trash and Recycling Service	<u>103,018.47</u>	<u>203,322.40</u>
Total Income	<u>103,018.47</u>	<u>203,322.40</u>
Gross Profit	103,018.47	203,322.40
Expense		
Capital Outlay		
6419 · Street Improve/repair	40,784.44	185,000.00
Total Capital Outlay	<u>40,784.44</u>	<u>185,000.00</u>
Maintenance and Repair		
6625 · Equipment	0.00	0.00
6416 · Crack Seal	2,985.68	7,500.00
6444 · Materials	0.00	5,000.00
6180 · Equipment & Supplies	70.35	300.00
6605 · General Repairs/Maintenance	3,660.15	
6450 · Signs & Repairs	0.00	600.00
6417 · Street Sweeping	0.00	2,000.00
6610 · Vehicle Maintenance	0.00	1,000.00
6415 · Maintenance	0.00	0.00
Total Maintenance and Repair	<u>6,716.18</u>	<u>16,400.00</u>
Trash and Other Muni Expense		
6170 · Dumpster	8,246.76	15,000.00
6171 · Recycling	18,193.30	21,854.40
6172 · Brush Removal/Grinding	2,100.00	15,000.00
6470 · Trash Service Expense	81,700.66	169,970.00
Total Trash and Other Muni Expense	<u>110,240.72</u>	<u>221,824.40</u>
Professional Expenses		
Attorney		
6600 · Attorney Fees	224.00	500.00
Total Attorney	<u>224.00</u>	<u>500.00</u>
6595 · Engineering	5,395.00	12,000.00
Total Professional Expenses	<u>5,619.00</u>	<u>12,500.00</u>
Administration Expenses		
General Office Expense		
6575 · Miscellaneous	0.00	0.00
Total General Office Expense	<u>0.00</u>	<u>0.00</u>
Printing and Publication Expens		
6340 · Legal Notices and Filings	0.00	0.00
Total Printing and Publication Expens	<u>0.00</u>	<u>0.00</u>
Total Administration Expenses	<u>0.00</u>	<u>0.00</u>
Contracted Services		

Village of Point Venture
Budget to Actual - Public Works
 March YTD

	Oct '18 - Mar 19	Annual Budget
Interlocal Agreement		
6300 · Interlocal Agreements	9,980.22	52,750.00
6151 · Supervision R.O.W.	0.00	0.00
6440 · Mowing	0.00	0.00
6150 · Streets & R.O.W.	0.00	0.00
Total Interlocal Agreement	9,980.22	52,750.00
Total Contracted Services	9,980.22	52,750.00
Utilities		
6082 · Electric Expense	0.00	0.00
Total Utilities	0.00	0.00
Total Expense	173,340.56	488,474.40
Net Ordinary Income	-70,322.09	-285,152.00
Other Income/Expense		
Other Income		
Cap Metro		
4010 · Capital Metro Income	19,500.00	
Total Cap Metro	19,500.00	
Total Other Income	19,500.00	
Other Expense		
6405 · Capital Expenditures Fund	0.00	0.00
Total Other Expense	0.00	0.00
Net Other Income	19,500.00	0.00
Net Income	-50,822.09	-285,152.00

Village of Point Venture
Budget to Actual - Sheriff
 March YTD

	Oct '18 - Mar 19	Annual Budget
Ordinary Income/Expense		
Expense		
Administration Expenses		
Other General Expense		
6098 · National Night Out	126.64	1,000.00
Total Other General Expense	126.64	1,000.00
Total Administration Expenses	126.64	1,000.00
Contracted Services		
Security Expenses		
6105 · Deputy	9,950.00	28,500.00
6090 · Contract Deputy Auto	4,700.00	15,000.00
Total Security Expenses	14,650.00	43,500.00
Total Contracted Services	14,650.00	43,500.00
Total Expense	14,776.64	44,500.00
Net Ordinary Income	-14,776.64	-44,500.00
Net Income	-14,776.64	-44,500.00