



**PUBLIC HEARING AND
REGULAR MEETING OF THE VILLAGE COUNCIL
ZONING BOARD OF ADJUSTMENT PUBLIC HEARING AND MEETING
VILLAGE OF POINT VENTURE
Wednesday, April 17, 2024, at 6:30 PM
555 Venture Blvd S
Point Venture, TX 78645**

*"Partnership with the community. Foster community pride.
Preserve and enhance the natural beauty of our environment"*

Agenda

A. Items Opening Meeting

1. Call to Order
2. Pledge
3. Roll Call

B. Public Hearing/Items for Consideration-Village Council sitting as Zoning Board of Adjustment

1. Consider and take action to rescind previous action on March 20, 2024 regarding variance request for 410 N Summit Ridge Drive.
2. Consider testimony and act upon a request by Roger Hollander, owner of the property located at 410 N Summit Ridge Drive, (Section 3-2, Lot 704) for a variance to the Village of Point Venture Zoning Ordinance Chapter 5 Section 1.1.5.2 (4) Yard Requirements (F) pertaining to maximum lot coverage.
 - a. Report
 - b. Public Hearing
 - c. Discussion
 - d. Action

C. Convene into Regular Village Council Meeting

D. Public Comments

Public comment section to address Council.

Village Council may only make a factual statement or a recitation of existing policy in response to an inquiry regarding subjects not on this agenda.

E. Mayor Report

**F. Travis County Sheriff's Report
Emergency Services Report**

G. Items to Consider

1. Approval of Minutes March 20, 2024, Public Hearing and Regular Council Meeting.
2. Discuss and take action to award bank depository agreement effective May 1, 2024 through April 30, 2029.
3. Review and take action to adopt Resolution 2024-04-17 to update and amend Village of Point Venture Investment Policy.
4. Discuss and take action to approve expense for maintenance and repair items for 2010 Ram truck.

H. Council Reports

1. Financial Report
March Cash in Banks
Budget Workshop Wednesday, April 24


2. Building Department
March Building Report
Discuss dates for Council workshop to discuss building/zoning ordinances.
3. Code Enforcement
March code enforcement activities.
4. Animal Control
March animal control activity.
5. Village Services
March Village Services activity.
6. Public Works
CapMetro 2024 allocation letter received.
Discuss invitation to CapMetro representatives for Council meeting presentation.
7. Planning and Zoning Commission
April P&Z meeting update.
Process for Council to engage P&Z for research and recommendation.

I. Executive Session

Per Texas Government Code Section 551.071, consultation with attorney to seek legal advice regarding municipal court prosecution and court operations.

J. Reconvene into regular session and consider action if any on items discussed in Executive Session.

K. Adjourn



Justin Hamilton, Mayor
Village of Point Venture

I certify that a copy of the above Notice was posted on the Village Office Bulletin Board, in a place convenient to the public, in compliance with Chapter 551 of the Texas Government Code at 3 p.m. on 4/12, 2024.



Vickie Knight, Village Secretary
Village of Point Venture

Notes to the Agenda:

1. *The Council may vote and/or act upon each of the items listed in this Agenda.*
2. *Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or Village boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the bodies, boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.*
3. *The Village Council may go into Executive Session regarding any item posted on the Agenda as authorized by Title 5, Chapter 551 of the Texas Government Code.*
4. *This agenda has been reviewed and approved by the Village's legal counsel, and the presence of any subject in any Executive Session portion of the agenda constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting, considering available opinions of courts of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c), and the meeting is conducted by all participants in reliance on this opinion.*

****This facility is wheelchair accessible and accessible parking spaces are available. Reasonable modifications and equal access to communications will be provided upon request.***

NOTICE OF PUBLIC HEARING
VILLAGE OF POINT VENTURE ZONING BOARD OF ADJUSTMENT

The Zoning Board of Adjustment of the Village of Point Venture, Texas, will conduct a public hearing on **April 17, 2024, at 6:30 P.M.** to consider testimony and act upon the following:

A request by Roger Hollander, owner of the property located at 410 N Summit Ridge Drive , (Section 3-2, Lot 704) for a variance to the Village of Point Venture Zoning Ordinance Chapter 5 Section 1.1.5.2 (4) Yard Requirements (F) pertaining to maximum lot coverage.

All persons are invited to attend and participate in this public hearing at **555 Venture Boulevard S, Point Venture, Texas 78645**. Any person wishing to present written materials or statements regarding the requested variance may submit such prior to the date of the public hearing to the Village Secretary at 411 Lohman Ford Rd., Point Venture, TX or via email at villagesecretary@vopv.org.

A copy of the variance request is available for review upon request. For additional information please contact Vickie Knight, Village Secretary, at 512-267-5511 or via email at villagesecretary@vopv.org.

**PUBLIC HEARING AND
REGULAR MEETING OF THE VILLAGE COUNCIL
ZONING BOARD OF ADJUSTMENT PUBLIC HEARING AND MEETING
VILLAGE OF POINT VENTURE
Wednesday, March 20, 2024, at 6:30 PM
555 Venture Blvd S
Point Venture, TX 78645**

*"Partnership with the community. Foster community pride.
Preserve and enhance the natural beauty of our environment"*

Draft Minutes

A. Items Opening Meeting

1. Call to Order - Mayor ProTem Scott Staeb called the meeting to order at 6:30 PM.
2. Pledge - Mayor ProTem Scott Staeb led the Pledge of Allegiance.
3. Roll Call - Village Secretary called roll: Present were: Mayor ProTem Scott Staeb, Councilmember Mark Maund, Councilmember Jeff Schroeder. A quorum was present.
Absent: Mayor Justin Hamilton, Councilmember Tex Tubbs and Councilmember John Schwarz.

B. Public Hearing/Items for Consideration-Village Council sitting as Zoning Board of Adjustment

1. Consider testimony and act upon a request by Roger Hollander, owner of the property located at 410 N Summit Ridge Drive, (Section 3-2, Lot 704) for a variance to the Village of Point Venture Zoning Ordinance Chapter 5 Section 1.1.5.2 (4) Yard Requirements (F) pertaining to maximum lot coverage.
 - a. Mayor ProTem introduced this request, addition to existing small concrete patio at back of home located at 410 Summit Ridge which appears to increase lot coverage to approximately 49%.
 - b. Resident property owner addressed the Council and provided each member of Council present with variance questionnaire tool based on Zoning Code Chapter 12.
Owner/applicant of 410 Summit Ridge addressed the Council to indicate this addition was submitted and approved by the ACC and they were not aware of permit requirement nor maximum lot coverage. Approval for hardscape (concrete) addition to patio across back of home is being requested.
 - c. Mayor ProTem Scott Staeb made a site visit to 410 Summit Ridge to view this project.
 - d. **Mayor ProTem Scott Staeb made a motion to approve variance request to the to the Village of Point Venture Zoning Ordinance Chapter 5 Section 1.1.5.2 (4) Yard Requirements (F) pertaining to maximum lot coverage. Councilmember Mark Maund seconded the motion to approve variance request pertaining to maximum lot coverage requirement for concrete patio extension extending maximum lot coverage to approximately 49%. Councilmember Jeff Schroeder in agreement with motion and second to approve request for variance.**
2. Consider testimony and act upon a request by Haven Homebuilders, owner of the property located at 613 Deckhouse Drive, Point Venture, TX 78645 (Section 2, Lot 383) for a variance to the Village of Point Venture Zoning Ordinance Chapter 5 Section 1.1.5.2(b)(4)(A) pertaining to minimum front yard requirement.
Mayor ProTem Scott Staeb addressed this item. Owner/applicant has requested this item be postponed. **Mayor ProTem Scott Staeb made a motion this item be postponed to the first meeting at which a hearing may be legally noticed after owner/applicant notifies staff that the matter be placed back on an agenda. Councilmember Mark Maund seconded the motion. Councilmember Jeff Schroeder in agreement and second to postpone this item.**

C. Mayor ProTem Scott Staeb closed public hearing and convened to regular meeting at 6:36 PM.

D. Public Comments

*Resident property owner addressed the Council requesting Council response to items of concern that were presented to Council at January 17, 2024 Council meeting. Resident property owner is concerned with a seeming lack of openness and transparency and has filed a complaint with the Texas Attorney General's Office. Resident property owner requested the Council to table discussion regarding official city flag resolution at this time due to pending investigation of complaint filed.

*Chair for the Planning and Zoning Commission addressed Council and thanked Council for needed two-member appointment on the planning and zoning commission at the February Council meeting. An overview of upcoming discussion items for the planning and zoning commission was shared with Council as also planning and zoning draft minutes were forwarded to Council to keep communication clear and open between Council and planning and zoning commission. He requested the Council please read Village of Point Venture comprehensive plan, most especially the vision statement of guiding principles of our zoning code.

*Newly appointed member of planning and zoning commission introduced himself and spoke to his long term interest in Point Venture to the Village Council.

E. Mayor Report

There was no Mayor report provided.

F. Travis County Sheriff's Report

Deputy Nick McCaughey attended the meeting and reported even though it has been spring break, it has been a quiet week with no situations or concerns to report.

Emergency Services Report

Greg Johnston with Travis County Fire/ESD No 1 gave update on April 8, 2024 Solar Eclipse event. There is expected heavy traffic along FM 1431, the emergency operations center will be operating on April 8 from 7AM to 5PM, CERT volunteers will be available to radio traffic reports and issues if necessary. Asked that if residents do not need to be on the roads on Monday, April 8 – please stay home.

G. Items to Consider

1. Approval of Minutes February 21, 2024, Regular Council Meeting.

Councilmember Jeff Schroeder made a motion to approve minutes for February 21, 2024 Regular Meeting of the Village Council. Mayor ProTem Scott Staeb seconded the motion. Councilmember Mark Maund in agreement and second to approve minutes for February 21, 2024.

2. Discuss and possible action regarding establishment and use of an official city flag.

Mayor ProTem Scott Staeb made a motion to table this item until determined by Mayor to be discussed. Mayor and two councilmembers are absent and the working draft of resolution is not available for review. Councilmember Mark Maund seconded the motion to table. Councilmember Jeff Schroeder in agreement with motion and second to table this item.

H. Council Reports

1. Financial Report

February Cash in Banks-no report provided.

January YTD financials available in digital packet online.

Process to amend FY 2024 budget will be discussed at the upcoming budget workshop.

2. Building Department

February Building Report available in digital packet online.

3. Code Enforcement

No reporting received for February activity.

4. Animal Control

ACO and Attorney will begin review of Animal Control ordinance with report to follow.

5. Village Services

No reporting received for February activity.

6. Public Works

No reporting received for February activity.

7. Planning and Zoning Commission

March P&Z meeting update received during public comments.

Council will discuss process for Council to engage P&Z for research and recommendations at future Council meeting.

I. Adjourn

Councilmember Mark Maund made a motion to adjourn. Councilmember Jeff Schroeder seconded motion to adjourn. **Mayor ProTem Scott Staeb adjourned the meeting at 7:06 PM.**

Justin Hamilton, Mayor
Village of Point Venture

Vickie Knight, Village Secretary
Village of Point Venture

**This facility is wheelchair accessible and accessible parking spaces are available. Reasonable modifications and equal access to communications will be provided upon request.*

Village of Point Venture

RESOLUTION NO. 2024-04-17

**RESOLUTION AMENDING THE VILLAGE OF POINT VENTURE
INVESTMENT POLICY**

A RESOLUTION OF THE CITY COUNCIL OF THE VILLAGE OF POINT VENTURE, TEXAS, REPEALING THE CURRENT VILLAGE OF POINT VENTURE INVESTMENT POLICY (ADOPTED 2019-01-16), ADOPTING AN AMENDED POLICY FOR THE INVESTMENT OF VILLAGE FUNDS WITH AN “ATTACHMENT A” ENTITLED INVESTMENT POLICY AND STRATEGY; ESTABLISH AN EFFECTIVE DATE AND PROVIDING FOR PROPER NOTICE & MEETING.

WHEREAS, the Public Funds Investment Act (the “Act”), Texas Government Code Chapter 2256, outlines investment standards and requirements that shall be made in accordance with written policies approved by the governing body; and

WHEREAS, the Act authorizes and requires the Village of Point Venture (the “Village”) to adopt a policy for the investment of Village funds and to review the Village’s investment policy at least annually; and

WHEREAS, the City Council of the Village (the “City Council”) wishes to repeal the Village’s current investment policy in order to adopt an update to policy which includes an outline of City Council approved financial institutions authorized to provide investment services to the Village; and

WHEREAS, the City Council finds that the Investment Policy attached hereto is in the best interest of the Village and promotes sound management of Village funds;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE VILLAGE OF POINT VENTURE, TEXAS, THAT:

SECTION 1. FINDINGS OF FACT

All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council, and are hereby approved and incorporated into the body of this Resolution as if copied in their entirety.

SECTION 2. POLICY REPEAL

The Village of Point Venture Investment Policy, adopted January 16, 2019, by Resolution No.

2019-01-01, is hereby repealed in its entirety.

SECTION 3. POLICY ADOPTION

The Investment Policy attached hereto as Attachment A, and incorporated herein for all purposes, is adopted and approved as the Investment Policy of the Village of Point Venture, Texas.

SECTION 4. EFFECTIVE DATE

The Investment Policy adopted by this Resolution shall take effect immediately upon passage.

SECTION 5. PROPER NOTICE & MEETING

It is hereby officially found and determined that the meeting at which this Resolution was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code. Notice as also provided as required by Chapter 52 of the Texas Local Government Code.

PASSED, APPROVED, AND ADOPTED by the City Council of the Village of Point Venture on this, the 17th day of April, 2024.

Justin Hamilton, Mayor, Village of Point Venture

ATTEST:

Vickie Knight, Secretary, Village of Point Venture

Village of Point Venture Budget vs. Actual YTD 3.31.24

October 2023 through
March 2024

	<u>Oct '23 - Mar'24</u>	<u>2024 Annual Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
Cap Metro	97,473.00	73,000.00	133.53%
Fines	75.00	900.00	8.33%
Franchise Fees	31,227.63	75,600.00	41.31%
Inspection Fees	10,170.00	13,020.00	78.11%
Permits	14,021.00	44,080.00	31.81%
Trash and Recycling Service	15,663.32	33,000.00	47.47%
Tax Income	444,647.26	476,824.02	93.25%
Interest Earned - Bank	28,758.50	15,000.00	191.72%
Miscellaneous	5,000.00	0.00	100.0%
Total Income	<u>647,035.71</u>	<u>731,424.02</u>	<u>88.46%</u>
Gross Profit	647,035.71	731,424.02	88.46%
Expense			
Capital Outlay	116,914.20	133,000.00	87.91%
Maintenance and Repair	2,837.48	15,500.00	18.31%
Trash and Other Muni Expense	24,251.31	56,500.00	42.92%
Professional Expenses	8,805.75	74,700.00	11.79%
Education and Training	1,370.00	4,000.00	34.25%
Insurance Expense	10,008.70	12,600.00	79.43%
Animal Control Costs	1,583.00	5,600.00	28.27%
Administration Expenses	5,359.56	18,500.00	28.97%
Dues Fees and Subscriptions	13,397.17	45,400.00	29.51%
Contracted Services	20,930.00	74,780.00	27.99%
Wages, Benefits and Payroll Exp	101,965.49	276,320.00	36.9%
Bank related charges and fees	0.55	0.00	100.0%
Travel	813.64	8,000.00	10.17%
Utilities	2,815.12	6,350.00	44.33%
Total Expense	<u>311,051.97</u>	<u>731,250.00</u>	<u>42.54%</u>
Net Ordinary Income	<u>335,983.74</u>	<u>174.02</u>	<u>193,071.91%</u>
Net Income	<u><u>335,983.74</u></u>	<u><u>174.02</u></u>	<u><u>193,071.91%</u></u>

Village of Point Venture Financial Activities by Dept October 2023 through March 2024

	Animal Control	Building Admin	Code Enforcement	General Admin	General Fund	Public Works	Sheriff's	Short Term Rental Reg	TOTAL
Income									
Cap Metro	0.00	0.00	0.00	0.00	0.00	97,473.00	0.00	0.00	97,473.00
Fines	75.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	75.00
Franchise Fees	0.00	0.00	0.00	0.00	31,227.63	0.00	0.00	0.00	31,227.63
Inspection Fees	0.00	10,170.00	0.00	0.00	0.00	0.00	0.00	0.00	10,170.00
Permits	816.00	4,805.00	0.00	0.00	300.00	0.00	0.00	8,100.00	14,021.00
Trash and Recycling Service	0.00	0.00	0.00	0.00	0.00	15,663.32	0.00	0.00	15,663.32
Tax Income	0.00	0.00	0.00	0.00	444,647.26	0.00	0.00	0.00	444,647.26
Interest Earned - Bank	0.00	0.00	0.00	0.00	28,758.50	0.00	0.00	0.00	28,758.50
Miscellaneous	0.00	0.00	0.00	5,000.00	0.00	0.00	0.00	0.00	5,000.00
Total Income	891.00	14,975.00	0.00	5,000.00	504,933.39	113,136.32	0.00	8,100.00	647,035.71
Expense									
Capital Outlay	0.00	0.00	0.00	1,098.00	0.00	115,816.20	0.00	0.00	116,914.20
Maintenance and Repair	351.32	0.00	0.00	2,074.10	0.00	412.06	0.00	0.00	2,837.48
Trash and Other Muni Expense	0.00	0.00	0.00	0.00	0.00	24,251.31	0.00	0.00	24,251.31
Professional Expenses	0.00	2,106.25	337.50	3,393.25	0.00	2,091.25	0.00	877.50	8,805.75
Education and Training	350.00	0.00	0.00	1,020.00	0.00	0.00	0.00	0.00	1,370.00
Insurance Expense	0.00	0.00	0.00	10,008.70	0.00	0.00	0.00	0.00	10,008.70
Animal Control Costs	1,583.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,583.00
Administration Expenses	303.07	25.73	0.00	4,938.40	0.00	92.36	0.00	0.00	5,359.56
Dues Fees and Subscriptions	0.00	0.00	0.00	10,711.76	2,685.41	0.00	0.00	0.00	13,397.17
Contracted Services	0.00	5,555.00	2,000.00	0.00	0.00	5,500.00	7,875.00	0.00	20,930.00
Wages, Benefits and Payroll Exp	0.00	0.00	0.00	101,965.49	0.00	0.00	0.00	0.00	101,965.49
Bank related charges and fees	0.00	0.00	0.00	0.00	0.00	0.55	0.00	0.00	0.55
Travel	0.00	0.00	0.00	378.96	0.00	434.68	0.00	0.00	813.64
Utilities	134.47	0.00	0.00	2,680.65	0.00	0.00	0.00	0.00	2,815.12
Total Expense	2,721.86	7,686.98	2,337.50	138,269.31	2,685.41	148,598.41	7,875.00	877.50	311,051.97
Net Income	-1,830.86	7,288.02	-2,337.50	-133,269.31	502,247.98	-35,462.09	-7,875.00	7,222.50	335,983.74

Village of Point Venture Statement of Financial Position As of March 31, 2024

	Mar 31, 24	Mar 31, 23
ASSETS		
Current Assets		
Checking/Savings		
Banks		
1010 · Security State - Money Market	94,894.35	94,799.31
1015 · Security State - Operating Fund	1,055,652.24	946,508.06
1030 · TexPool - Money Market	313,998.04	298,004.62
1046 · TexPool - Road Fund	719,166.54	633,482.87
1047 · TexPool TimeWarner	37,005.71	35,120.77
Total Banks	2,220,716.88	2,007,915.63
Total Checking/Savings	2,220,716.88	2,007,915.63
Accounts Receivable		
1100 · Accounts Receivable	5,499.22	5,688.22
Total Accounts Receivable	5,499.22	5,688.22
Other Current Assets		
Accounts Receivable - Misc		
1105 · A/R - Taxes	9,364.81	9,364.81
Total Accounts Receivable - Misc	9,364.81	9,364.81
Total Other Current Assets	9,364.81	9,364.81
Total Current Assets	2,235,580.91	2,022,968.66
TOTAL ASSETS	2,235,580.91	2,022,968.66
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
1500 · Accounts Payable	3,427.50	48,854.47
Total Accounts Payable	3,427.50	48,854.47
Credit Cards		
1605 · SSBT MasterCard VKnight	155.72	647.23
Total Credit Cards	155.72	647.23
Other Current Liabilities		
2010 · Building Contractors Bond	31,853.00	73,353.00
2100 · Payroll Liabilities	8,781.75	3,461.45
2230 · Deferred Revenue - Taxes	9,364.81	9,364.81
Council Reserved Funds		
2243 · SCGF monthly allocation	2,681.67	1,529.56
2241 · Deferred Revenue - PEG Revenue	39,809.60	36,056.58
2242 · Deferred Revenue - CLFRF	0.00	252.93
2011 · Dedicated Road Fund	666,956.95	616,956.95
Total Council Reserved Funds	709,448.22	654,796.02
Total Other Current Liabilities	759,447.78	740,975.28
Total Current Liabilities	763,031.00	790,476.98
Total Liabilities	763,031.00	790,476.98
Equity		

Village of Point Venture
Statement of Financial Position
As of March 31, 2024

	<u>Mar 31, 24</u>	<u>Mar 31, 23</u>
3000 · Opening Bal Equity	26,368.59	26,368.59
3200 · Retained Earnings	1,110,197.58	905,703.98
Net Income	335,983.74	300,419.11
Total Equity	<u>1,472,549.91</u>	<u>1,232,491.68</u>
TOTAL LIABILITIES & EQUITY	<u>2,235,580.91</u>	<u>2,022,968.66</u>

Village of Point Venture Building Department –March 2024

In the month of March: Permits were issued for - one single-family home, two foundation repairs, and one interior remodel. One permit extension was granted for a new build. One Certificate of Occupancy was issued.

NEW HOMES ISSUED PERMITS

2010	8
2011	8
2012	6
2013	12
2014	23
2015	18
2016	36
2017	53
2018	30
2019	31
2020	28
2021	27
2022	33
2023	4
2024	1

CERTIFICATE OF OCCUPANCIES ISSUED

2010	11
2011	6
2012	4
2013	5
2014	15
2015	18
2016	38
2017	33
2018	58
2019	24
2020	34
2021	17
2022	23
2023	30
2024	1