



**VILLAGE OF POINT VENTURE
411 LOHMANS FORD RD
POINT VENTURE, TX 78656**

*"Partnership with the community. Foster community pride.
Preserve and enhance the natural beauty of our environment"*

**NOTICE OF CALLED MEETING
POINT VENTURE PLANNING & ZONING COMMISSION
TUESDAY, OCTOBER 13, 2020 @ 6:00 PM
VIA VIDEOCONFERENCING AS DESCRIBED BELOW**

NOTICE IS HEREBY GIVEN that the Point Venture Planning & Zoning Commission held a meeting on the above date and time for discussion and action on agenda items. Items do not have to be taken in the same order as shown. Members may vote and/or act upon each of the items listed in this agenda.

This meeting was conducted utilizing online videoconferencing. Planning & Zoning Commission members, staff and citizens participated in this manner only. Please join the meeting from your computer, tablet or smartphone using the below link:

<https://us02web.zoom.us/j/88586845851?pwd=Z21EVnlRY1g0cjJ6YmtSaytEZ2szZz09>

Meeting ID: 885 8684 5851

Passcode: 812739

Minutes

A. Open Meeting

Call to Order –Gary Abbott called meeting to order at 6:01 PM

Roll Call – Vickie Knight called roll:

Members Present: Gary Abbott, Carl Eckhardt, Duane Gatlin, Cody Dumas, Niki Zezulka

Alternates Absent: Kathie Thomas, Cristin Cecala

B. Public Comment - No Comment

Public comment section to address P&Z Commission members.

C. Chair comments and announcements

Gary Abbott asked that commission elect permanent Chair at the first meeting in November.

D. Business Items

1. Approval of minutes for September 15, 2020 meeting

Carl Eckhardt made a motion to approve minutes of the September 15, 2020 meeting as presented. Cody Dumas seconded the motion. All members approved. Motion carried.

2. Approval of minutes for September 29, 2020 meeting

Carl Eckhardt made a motion to approve minutes of the September 29, 2020 meeting as presented. Duane Gatlin seconded the motion. All members approved. Motion carried.

3. Question/Answer with Tim Haynie, Haynie Consulting.

4. Discuss traffic impact study requirements with Tim Haynie.

Tim Haynie with Haynie Consulting, civil engineering and land surveyors, spoke to members regarding:

- Quick preview of preliminary site plan checklist which he found no obvious missing considerations.
- Drainage studies required for commercial and multifamily site plans should specify culvert length not to exceed 20-30 ft (Point Venture has some culverts of 100' or more). Duane Gatlin offered that minimum culvert length of 15' before drain grate and minimum culvert size of 24' should be considered as requirements. Carl Eckhardt requested drainage study with hydraulic analysis be required.
- Transportation/Traffic study for commercial development imperative due to the narrowness of our public streets, turn radius, median cut through. Traffic study to be required by a

registered engineer or registered architect addressing impact on community. Should include at a minimum auto, golf cart, bicycle and pedestrian traffic, peak traffic hours, impact on neighboring streets and flow in and out of commercial site.

- HB3167, 30 day clock, was discussed in regards to P&Z setting schedule with determined day(s) of month a site plan may be submitted. Does a site plan completeness review fall within the 30 day clock or is this a separate review process? May P&Z establish a monthly plan submittal, one designated day per month allowable to accept site plan submission? Members request Village attorney input prior to establishing day(s) to accept site plan submittals. Niki Zezulka requested clarity regarding when site plan is reviewed by ACC, when reviewed by P&Z and when is recommendation made to Council to accept or deny. Gary Abbott outlined process to be ACC first views site plan to approve or deny, Village Building Services provides plan completeness review, P&Z review site plan submittal and will recommend either approval or denial of plans to Village Council for their review and final decision.

5. Review replat request for 18802 Hogan Circle.

Complete application for replat of Lot 8 Hogan Circle into 5 separate townhouse residence lots was reviewed. There was brief discussion regarding zoning ordinance 2020-06-18 as references maximum density zoning district MF-1. Members request Village attorney clarification. There are no utility easements to be released for this replat request. **Cody Dumas made a motion to approve replat application for Lot 8 Hogan Circle into five residential townhouse lots as presented. Duane Gatlin seconded the motion. Call vote: Carl Eckhardt approve, Niki Zezulka approve, Gary Abbott approve. Motion carried.**

6. Outdoor lighting/night sky ordinance review.

Members have determined Lago Vista Outdoor or Exterior Lighting ordinance shall be model to pattern a recommendation for outdoor lighting/night sky ordinance to the Village Council. There was discussion of applying a time frame for all residences/commercial sites to convert to requirements of an outdoor lighting/night sky ordinance. Carl Eckhardt did not feel establishing a time frame for full compliance was necessary but educating our community via email, newsletters, etc could help motivate residents to want to comply. Gary Abbott ask that full outdoor or exterior lighting policy from Lago Vista be reviewed and members be prepared to finalize recommendation to Village Council with necessary updates and or revisions at the next scheduled P&Z meeting.

7. Review and discussion of site plan submittal check list.


Site Plan Submittal checklist was reviewed, members request traffic, odor/smell, noise and drainage studies be reflected on checklist. Dependent on the project submitted, these studies may or may not be required and NA may be reflected on checklist. Members request a cross reference to checklist requirements and Village ordinances be identified on checklist. ACC process of review will occur prior to plan submittal to Village. Members request Village attorney input regarding site plan preview acceptable when plans are turned in to the ACC, prior to completed site plan submittal for P&Z review. Gary Abbott request the site plan checklist be considered preliminary, a work in progress, and may be utilized with any site plans until a final version of the checklist has been established.

8. Set next meeting and future agenda items.

October 27, 2020 at 6 PM next called meeting. Member review of outdoor lighting recommendations and requirements, site plan review checklist, establish day(s) to allow submission of site plan for review.

D. Adjourn Cody Dumas made a motion to adjourn the meeting. Niki Zezulka seconded the motion. **Gary Abbott adjourned the meeting at 7:29 PM.**


Attest: Vickie Knight, P&Z Secretary


Gary Abbott, Acting Chair